



LEROY D. BACA, SHERIFF

**County of Los Angeles**  
**Sheriff's Department Headquarters**  
**4700 Ramona Boulevard**  
**Monterey Park, California 91754-2169**



December 19, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
Los Angeles, California 90012

Dear Supervisors:

**PITCHESS DETENTION CENTER - CLASS III LANDFILL  
CLOSURE/MAINTENANCE - ENGINEERED BID DOCUMENTS  
AWARD OF CONSULTANT SERVICE AGREEMENT  
CAPITAL PROJECT (C.P.) 86575  
(5<sup>TH</sup> DISTRICT) (4 VOTES)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD:**

1. Approve the attached Appropriation Adjustment, which transfers \$400,000 from the Designation for Capital Projects/Extraordinary Maintenance to the Pitchess Detention Center (PDC) – Class III Landfill Project (Capital Project 86575).
2. Award and authorize the Sheriff, or his designee, to execute a Consultant Services Agreement with Bryan A. Stirrat & Associates, Incorporated (BAS), to provide an evaluation of an alternative final landfill cover, engineered bid documents, construction quality assurance, and project administration, for the California Integrated Waste Management Board (CIWMB) State-approved Final Closure and Post-Closure Maintenance Plan (FC/PCMP) at PDC's Class III Landfill (Landfill), for a not-to-exceed fee of \$436,037.
3. Authorize the Sheriff, or his designee, to approve additional services under the Agreement to address any unforeseen conditions for a not-to-exceed fee of \$60,000.

*A Tradition of Service*

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended action will allow BAS to review and recommend the most cost effective method to close the Landfill and to develop bid documents for both final closure construction and post-closure maintenance of the Landfill.

On October 8, 2003, your Board approved the Landfill Project, and established a financial assurance mechanism for the CIWMB for closure construction and post-closure maintenance of the Landfill. In 2004, CIWMB approved the FC/PCMP for this Landfill which had been developed by BAS in prior years. The CIWMB-approved plan is the basis for the Landfill closure design and the design of the system for future monitoring of the Landfill.

In the CIWMB-approved FC/PCMP, the existing landfill cover was to be completely removed and replaced with an engineered fill. Since that time, a more cost-effective closure method has been developed, tested, and is preferred by CIWMB. This alternative plan would use the existing cover with some modifications, which results in substantial cost savings, a significant decrease in schedule duration, and a better quality and easier-to-maintain landfill cover.

In order to take advantage of these benefits, BAS will analyze the current cover, determine the feasibility of the alternative plan, and incorporate any modifications into a revised FC/PCMP to meet the CIWMB requirements for closure of the Landfill.

Once the CIWMB approves the revised FC/PCMP, engineered bid documents will be developed. During construction, BAS will provide construction management, quality assurance, and project administration services to assist the County in meeting all CIWMB requirements for the Landfill closure and maintenance.

On August 29, 2006, your Board approved the installation of an additional well and continued monitoring of the Landfill. Initial results as reported by the consultant indicate no contamination of the groundwater. Your approval of the recommended action will allow the Los Angeles County Sheriff's Department (Department) to continue with the Landfill closure process.

Due to the nature of the Landfill work, it is recommended that a contingency fund of \$60,000 be budgeted to address any unforeseen conditions. Every effort has been made to fully define all costs associated with the design analysis of the Landfill closure. The approval of the contingency fund will facilitate the completion of this project.

### Implementation of County Strategic Plan Goals

The award of this agreement will meet the County Strategic Plan Goal for Service Excellence by implementing the necessary actions to close the Landfill and continue protecting the quality of the local groundwater.

### FISCAL IMPACT/FINANCING

The proposed Consultant Services Agreement with BAS will provide an evaluation of an alternative final landfill cover, engineered bid documents, construction quality assurance, project administration, and maintenance bid documents for a fee not-to-exceed \$436,037, plus an additional \$60,000 is requested to cover any potential unforeseen changes.

On October 8, 2003, your Board executed a Financial Responsibility Agreement between the County and the CIWMB, which instructed the Auditor-Controller (Auditor) to transfer funding in the amount of \$3,206,000 from PDC Landfill Capital Projects to an interest bearing trust account (SC4) to be utilized for the closure and post closure maintenance activities at PDC. The CIWMB, which administers SC4, will authorize use of the SC4 funds solely on a reimbursement basis. As a result, \$400,000 is required to provide initial funding in order to enter into the Agreement with BAS. Once the design activities as identified and approved in the FC/PCMP have been started, the County will request approval from the CIWMB for the reimbursement of expenditures. Upon receipt of that approval, the Chief Administrative Office (CAO) will request the Auditor to transfer funding from SC4 to C.P. 86575. Funds that are reimbursed from SC4 will be deposited into the Designation for Capital Projects/Extraordinary Maintenance.

Available funds in the 2006-07 C.P./Refurbishment Budget, PDC – Class III Landfill Closure/Maintenance, C.P. No. 86575, along with the \$400,000 to be transferred from the Designation for Capital Projects/Extraordinary Maintenance in the attached Appropriation Adjustment, will provide sufficient funding for the Agreement with BAS.

The recommended action will not result in any additional operating costs for the Department.

The project schedule and budget summary are shown in Enclosure A.

### FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Consultant Services Agreement previously approved as to form by County Counsel will be used for this Agreement. The standard Board-directed clause that provides for contract termination, re-negotiation, and hiring of qualified displaced

County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, BAS is willing to consider Greater Avenues for Independence (GAIN) participants for future employment. BAS is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

### **ENVIRONMENTAL DOCUMENTATION**

The award of this Consultant Services Agreement is not a project that is subject to the California Environmental Quality Act (CEQA). The Department will complete the appropriate environmental documentation prior to returning to your Board to request authorization to adopt plans and specifications, and to advertise for bids for final closure construction and post-closure maintenance work.

### **CONTRACTING PROCESS**

A Request for Proposal (RFP) solicitation was released by the Department on September 20, 2004, and closed on October 26, 2004. The solicitation was posted on the County Bid web site, and was released to 21 firms. The Department received three (3) proposals in response to the RFP. Three (3) firms, Bryan A. Stirrat and Associates, Geo Syntec Consultants, and Golder Associates, submitted proposals that met the minimum requirements specified in the RFP, and were deemed to be qualified.

An Evaluation Committee consisting of staff from the Department and the CAO independently evaluated how each qualified proposal responded to the RFP requirements. BAS was determined by the Evaluation Committee to be the most qualified. Subsequently, the Department entered into negotiations with BAS to finalize the work requirements and to establish a fixed price contract. Due to the length of time between the initial negotiation and the more recent negotiation of price, BAS updated the fixed price to more accurately reflect the current market in July 2006. The Department has determined that the price proposed by BAS is fair and reasonable.

### **IMPACT ON CURRENT SERVICES**

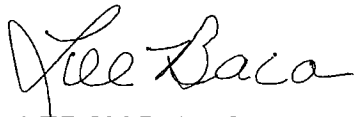
There will be no negative impact on current Department services or projects during the performance of the recommended action.

The Honorable Board of Supervisors  
December 19, 2006  
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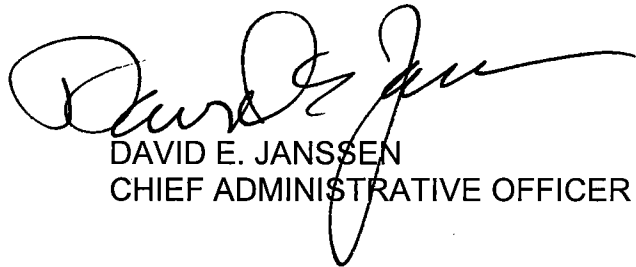
**CONCLUSION**

Upon Board approval, please return one (1) certified copy of the Board-adopted letter to the Department and one (1) copy to the CAO, attention: Capital Projects.

Sincerely,

A handwritten signature in black ink, appearing to read "Leroy D. Baca". The signature is fluid and cursive, with the first name "Leroy" being more prominent.

LEROY D. BACA  
SHERIFF

A handwritten signature in black ink, appearing to read "David E. Janssen". The signature is very fluid and cursive, with a large, looping "D" and a long, sweeping tail.

DAVID E. JANSSEN  
CHIEF ADMINISTRATIVE OFFICER

The Honorable Board of Supervisors  
December 19, 2006  
Page 6

LDB:DEJ:MJD:CAH:BK:bk/ml/jh  
(ASD/Facilities Planning Bureau)

Enc. (2)

c: Board of Supervisors, Justice Deputies (5)  
David E. Janssen, Chief Administrative Officer  
Sharon R. Harper, Chief Deputy Administrative Officer  
Rochelle Goff, Assistant Division Chief, Chief Administrative Office (CAO)  
Sheila Williams, Principal Analyst, CAO  
Raymond G. Fortner, Jr., County Counsel  
Office of Affirmative Action Compliance  
Paul K. Tanaka, Assistant Sheriff  
Victor Rampulla, Division Director, Administrative Services Division (ASD)  
Glen Dragovich, Assistant Division Director, ASD  
James R. Lopez, Commander, ASD  
Gary Tse, Director, Facilities Planning Bureau  
Adrianne Ferree, Assistant Director, Facilities Planning Bureau  
Merrill Ladenheim, Sergeant, ASD  
Joe Cruz, Administrative Services Manager, Facilities Planning Bureau  
Mary Lammé, Principal Project Manager, Facilities Planning Bureau  
Tom Bellizia, Project Manager, Facilities Planning Bureau  
Chrono  
File  
(PDC\_LandfillAwardA-E\_Closure 12/19/06)

**ENCLOSURE A**

**AWARD OF CONSULTANT SERVICES AGREEMENT  
PITCHESS DETENTION CENTER CLASS III LANDFILL  
BRYAN A. STIRRAT & ASSOCIATES, INCORPORATED**

**I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Estimated Completion Date</b>	<b>Revised Completion Date</b>	<b>Completion Date</b>
Program Development	October 2003	-	January 2004
Evaluation of Alternative Plan	-	May 2007	
State Approval of Revised Plan		December 2007	
Final Design Documents	October 2004	January 2008	
Bid Award – Maintenance Plan	-	May 2008	
Bid Award – Closure Construction	July 2005	June 2008	
Construction Start	-	June 2008	
Substantial Completion	February 2006	December 2008	
Acceptance	April 2006	February 2009	
Post Closure Maintenance	April 2036	February 2039	

**ENCLOSURE A**

**AWARD OF CONSULTANT SERVICES AGREEMENT  
 PITCHESS DETENTION CENTER CLASS III LANDFILL  
 BRYAN A. STIRRAT & ASSOCIATES, INCORPORATED**

**II. PROJECT COST SUMMARY**

<b>Budget Category</b>	<b>Current Approved Budget</b>	<b>Impact of this Action</b>	<b>New Proposed Project Budget</b>
Construction	0	0	0
Consultant Services	223,994	(96,037)	127,957
Well Installation	123,289	0	123,289
Final Closure Construction Documents	0	436,037	436,037
Additional Services	0	60,000	60,000
<b>Subtotal</b>	<b>347,283</b>	<b>400,000</b>	<b>747,283</b>
County Services	168,717	0	168,717
<b>Subtotal</b>	<b>516,000</b>	<b>400,000</b>	<b>916,000</b>
Appropriation Adjustment	0	(400,000)	0
	<b>\$516,000</b>	<b>0</b>	<b>\$916,000</b>



PINK

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BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF ADMINISTRATIVE OFFICE

DEPT'S.  
No.

060

DECEMBER 7 2006

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

## ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2006-07

4 - VOTES

SOURCES

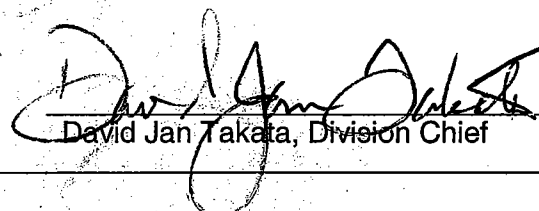
Designation for Capital Projects/Extraordinary Maintenance  
A01 - 3077  
\$400,000

USES

P. Pitchess Honor Rancho (5)  
Rfurb - Landfill Closure Maintenance  
Fixed Assets - Building & Improvements  
A01-CP-86575-6014  
\$400,000 Increase Appropriation

JUSTIFICATION

Reflects an increase in appropriation in the Pitchess Detention Center Landfill Capital Project 86575 with funds transferred from the Designation for Capital Projects/Extraordinary Maintenance.

  
David Jan Takata, Division Chief

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR —

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

12/7 2006

CHIEF ADMINISTRATIVE OFFICER

AUDITOR-CONTROLLER BY

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

20

NO.

085

20

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER